Meeting and presentation facilities at Pivot Park

Pivot Park offers her community and external partners various options for presentation and meeting formats. In this brochure you will find our meeting room offering as well as our facilities for online meetings such as webinar and videoconferencing.
Meeting and presentation facilities at Pivot Park

**Conference rooms**
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- Boardroom 2: 4
- Boardroom 4: 4
- Boardroom 5: 5
- Boardroom 6: 5

**Video conference**: 6

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**Catering & Booking**: 8
Panorama room

The Panorama room on the third floor of the Chesbrough Building (RK) is a nicely decorated room with windows on both sides. The room is suitable for receiving larger groups of guests, with excellent presentation equipment and various lighting options for different occasions. As long as extra space is required to receive groups, this room is automatically supplied with the adjoining room and the panels of the flexible wall are kept open. Catering can also be set up here.

As from September, the Panorama room will also be fully set up with video conferencing equipment.

The Panorama room can be rented in various configurations, taking into account the 1.5 meters distance between the participants.

Please indicate when booking how many people are expected and which set up is required. Rental costs include the use of a lectern, beamer, sound system, handheld microphone, headset and MP3 player, and free wifi.

Dimensions: 150 m2 plus 50 m2 (of Room 1).
The Panorama room can be booked for minimum 4 hours (half a day only).

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**Theater set up:**
A large (fixed) projector screen and lectern at the front.
6 Rows of seats are placed with 1.5m distance, 24 seats in total.
Catering can be set up in the adjacent (open) space, Room 1.

**Conferencing set up**
A large (fixed) projector screen and lectern at the front.
Maximum number of participants in U-shape table: 10.
Catering can be set up in the adjacent (open) space, Room 1.

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<thead>
<tr>
<th></th>
<th>Rental prices community members</th>
<th>Rental prices external companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Panorama room + Room 1 per hour</td>
<td>€ 75,-</td>
<td>€ 100,-</td>
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<tr>
<td>Panorama room + Room 1 half day</td>
<td>€ 300,-</td>
<td>€ 400,-</td>
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<tr>
<td>Panorama room + Room 1 full day</td>
<td>€ 800,-</td>
<td>€ 800,-</td>
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</tbody>
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* Prices will be revised per September 1st
Boardroom 2

Modern light meeting room with wooden table and white bucket seats. LCD screen with HDMI connection, wifi and connection for VOIP telephone.

Suitable for a group of 7 persons seating with 1.5m distance.

Boardroom 4

Spacious meeting room with large wooden table and comfortable chairs with arm rest. LCD screen with HDMI connection, wifi and Ethernet cables. Connection for VOIP telephone.

Suitable for a group of 7 persons seating with 1.5m distance.

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<tr>
<td>Boardroom 2, 4, 5, 6 per hour</td>
<td>€ 15,-</td>
<td>€ 30,-</td>
</tr>
<tr>
<td>Boardroom 2, 4, 5, 6 half day</td>
<td>€ 60,-</td>
<td>€ 100,-</td>
</tr>
<tr>
<td>Boardroom 2, 4, 5, 6 full day</td>
<td>€ 120,-</td>
<td>€ 150,-</td>
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* Prices will be revised per September 1st
Boardroom 5

Meeting room with wooden table and black bucket seats. LCD screen with HDMI connection, white board and connection for VOIP telephone.

Suitable for a group of 7 persons seating with 1.5m distance.

Boardroom 6

Meeting room with wooden table and black fabric covered seats. LCD screen and connection for VOIP telephone.

Suitable for a group of 7 persons seating with 1.5m distance.

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Video conferencing in the Panorama room

As from September Pivot Park offers state-of-the-art video conferencing equipment. Specs and detailed information related to the equipment will be available in due time. The video conferencing facilities will be set up in the Panorama room.

Maximum number of participants:
10 at U-shape table, 12 at O-shape table.
Catering can be set up in the adjacent (open) space, Room 1.
Webinars powered by Pivot Park

Present to a wide audience using our Pivot Park professional webinar facilities. You have the opportunity to present to the Pivot Park community from the park or any other location, alone or with a co-presenter.

Also it’s possible to present a webinar in an on-/ offline setting; in that case you invite listeners to join your presentation live in the Panorama room as well as online via the webinar tool.

The Pivot Park community manager will manage and host your webinar project.

The webinar package is offered including complete set up, promotional activities, a rehearsal session as well as live streaming and on demand broadcasting. Our software allows you to add (private) chat during your presentation, interactions with your audience like a poll and call-to-action. Finally, list of participants will be shared.

Pivot Park reserves the right not to accept a presentation / webinar if the topic is not considered appropriate, or when it conflicts with Pivot Park’s own activity calendar.

Fixed package rate for external companies: € 400,-, and € 250,- for community members.

For more information or to request the webinar package, please contact us: Dominique Stephan
E: dominique.stephan@pivotpark.com
T: +31 (0)6 460 755 96
Catering facilities

Pivot Park restaurant and caterer, PDX Services, has a variety of catering options. PDX takes care of business events and meetings with the utmost care. The offer consists of various coffee / tea, lunch, snacks, drinks and tailor made arrangements.

Your catering order can be served in the panorama room / room 1 or delivered to one of the other boardrooms. Alternatively you can make use of the restaurant and terrace with your guests. Because of the 1.5 meters distance regulation the number of seats is limited.

Contact PDX services for more information or catering requests:
E: pdxrestaurant.pivot@gmail.com
How to make your booking?

If you would like to give a lecture or presentation to the Pivot Park community, either via one of the meetingrooms or via webinar, please contact the community manager: Dominique Stephan.
E: Dominique.stephan@pivotpark.com
T: +31 (0)6 46075596